



# Sudarshan Rajaram Patil

Senior Logistics and Warehouse

## Contact Details

+91 9130909006

sudarshanpatil346@gmail.com

Orchid Society, Room N 104  
Building N 14 Sector 3  
MahalaxmiNagar Nere Panvel  
Raigad 410206 Navi Mumbai  
Maharashtra india

16-Nov-1996

## Summary

"Experienced Purchase Logistics and Warehouse Professional with 6 years of expertise in managing procurement, logistics, inventory control, and warehouse operations. Proficient in overseeing the end-to-end logistics process, from sourcing materials to coordinating transportation and ensuring on-time deliveries. Skilled in optimizing supply chain operations, reducing costs, and improving warehouse efficiency. Adept at using logistics software (WMS, TMS, ERP) to track inventory, manage shipments, and analyze logistics data. Proven ability to lead teams, ensure regulatory compliance, and maintain high standards of quality and safety in fast-paced environments."

## Skills

- Team management
- Problem-solving
- Communication Skills
- Transportation Management

## Languages

- English
- Hindi
- Marathi

## Interest

- Bike Riding
- Listening Music

## Experience

### Smithers Oasis India Pvt Ltd

Oct 2024 - Dec 2024  
(0 Years,2 Months)

Despatch and store executive

Role and responsibilities:-

- Inventory Management: Maintaining accurate stock records and ensuring optimal inventory levels.
- Material Handling: Receiving, inspecting, and storing incoming goods properly.
- Order Fulfillment: Preparing and dispatching goods as per orders, ensuring timely delivery.
- Coordination: Liaising with suppliers, transporters, and internal teams for smooth operations.
- Documentation: Preparing invoices, delivery notes, and maintaining dispatch records.
- Quality Checks: Ensuring the quality and quantity of dispatched goods meet standards.
- Compliance: Adhering to safety and company policies in the warehouse and dispatch areas.

### Greensole Footwear Pvt Ltd

Mar 2020 - Sep 2024  
(4 Years,6 Months)

Senior Logistic and warehouse executive

Role and responsibilities:-

- Logistics Management: Overseeing transportation, shipment planning, and route optimization to ensure timely deliveries.
- Warehouse Operations: Supervising receiving, storage, and dispatch of goods while ensuring efficient space utilization.
- Inventory Control: Monitoring stock levels, conducting audits, and managing stock replenishments to avoid shortages.
- Team Supervision: Leading warehouse staff and logistics teams to maintain smooth operations.
- Vendor Coordination: Managing relationships with suppliers, transporters, and service providers.
- Compliance: Ensuring adherence to safety, quality, and regulatory standards.
- Reporting: Analyzing data and preparing reports on inventory, delivery performance, and cost optimization.

### Reflex Technology Pvt Ltd

Apr 2019 - Mar 2020  
(0 Years,11 Months)

Purchase and Store Executive

Role and responsibilities:-

1. Procurement: Sourcing materials, negotiating with suppliers, and ensuring timely purchase of goods at the best prices.
2. Inventory Management: Maintaining accurate stock records, tracking stock levels, and ensuring optimal inventory availability.
3. Vendor Management: Building and maintaining strong relationships with suppliers and ensuring compliance with contracts.
4. Store Operations: Overseeing the storage of goods, ensuring proper labeling, organization, and safety protocols.
5. Order Fulfillment: Coordinating with production and sales teams to ensure timely delivery of required materials.
6. Documentation: Managing purchase orders, invoices, delivery notes, and other relevant records.

**Godfrey Phillips India Limited**

**Apr 2018 - Apr 2019  
(1 Years,0 Months)**

Purchase and Warehouse Executive

Role and Responsibilities:-

1. Procurement: Sourcing raw materials such as tobacco, paper, filters, and packaging materials from approved suppliers while ensuring cost-effectiveness and quality standards.
2. Inventory Management: Monitoring stock levels of raw materials and finished products, ensuring efficient storage and proper rotation (FIFO/FEFO) to maintain product quality and avoid waste.
3. Warehouse Operations: Overseeing storage of raw materials and finished goods in compliance with safety standards (e.g., fire safety for tobacco), organizing materials for easy access, and managing stock movement efficiently.
4. Vendor Coordination: Establishing relationships with suppliers of raw materials and ensuring timely deliveries while maintaining quality standards that comply with industry regulations.
5. Order Fulfillment: Coordinating the supply of materials required for production to meet manufacturing schedules, ensuring uninterrupted production flow.
6. Documentation: Managing purchase orders, invoices, and maintaining detailed records of raw material procurement, inventory levels, and stock movements.

 **Education**

**Shivaji University,  
Kolhapur.**

**Jun 2014 - May 2017**

B.COM

Second Class

 **Additional Information**

MS-CIT, Tally, Typing, Taxation, MS- Office, MS-Excel, WMS, Oracle ERP, Working in SAP.