

RESUME

PRAGATI JAYSINGH GAIKWAD / KAMBLE

Address: At Pisarve Post Taloja

Tal – Panvel, Dist Raigad

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ABOUT ME

I am Good in Communicating and Having Good Leadership Skill I Am Creative Person with Creative Ideas Which helps me to do better which ultimately help Organization to grow I Gained some Technical Skills & I am Physically And Mentally Active person.

EDUCATIONAL QUALIFICATION

Exam	Institute Name	School / College Name	Year of Passing	Percentage
M.B.A	Savtribai Phule University Pune	Sinhgad Institutes of Business Administration Computer Application,Lonavala	2019-2021	8.03 CGPA
B.COM	University of Mumbai	K.M.C College Khopoli	2016-2019	6.25 CGPA
H.S.C	Maharashtra State Board	Janata Vidyalaya Jr. College	2015-16	55.35%
S.S.C	Maharashtra State Board	Janata Vidyalaya Khopoli	2013-2014	62.20%

TECHNICAL SKILLS

- Diploma Course in Graphics and Automation (DCGA) (Ms Office, tally, MsWord, Ms Excel, Ms Powerpoint)

STRENGTH

- Intrested in Learning good things.
- Highly Confident with excellent Writing and Communication Skill.
- Quick Learner, Understanding and helping in nature.
- Excellent verbal and Written Communication Skills.

WORK EXPERIENCE

- Experienced as a Admin and Sales Representative in RA Solar System
- Experienced as a Regional Trainer in Satin Finserv Ltd in Pune Regional Office- Providing Soft Skills Training, Products Training, Knowledge base Training, Refresher Training, Conducting Exams on Training Base,Branch Visit

For Evaluation, Conducting Online & Offline Training Adapting new Technique and Technology in Training Materials or Session, Coordinate with Staff from Ground Level to Managers for Training

- Handling EPFO, ESIC and On boarding Process in Satin Finserv Ltd.

PERSONAL DETAILS

Name : - **PRAGATI JAYSINGH GAIKWAD / KAMBLE**
Date of Birth : - 03/07/1999
Nationality : - Indian
Gender : - Female
Marital Status : - Married
Language Known : - English, Marathi,& Hindi
Hobbies : - Reading Books, Listening Music

DECLARATION

I hereby declared that the above Written Particulars are true to the best of my Knowledge and belief & I bear the responsibility for the Correctness of the above mentioned Particulars.

DATE: -

SIGNATURE

PLACE: -

PRAGATI JAYSINGH GAIKWAD/ KAMBLE