



RAJESH R. THALE

BE MECHANICAL

Detail-oriented, organized and meticulous employee. Works at fast pace to meet tight deadlines. Enthusiastic team player ready to contribute to company success.

• Contact

- NAVI MUMBAI,410206
- +918850379683
- rajthale42@gmail.com

• Technical Profile

- Microsoft Office
- Microsoft Word
- Microsoft Excel
- Insite & Inpower software used for cummins engines controllers.
- Diploma In Automation & Graphics

• Competencies

- SERVICE CO-ORDINATOR
- INVENTORY OF MATERIALS.
- COMMUNICATION SKILLS
- VENDOR MANAGEMENT
- CUSTOMER EXCELLENCE
- PROJECT SCHEDULING
- LEADERSHIP

• Work History

01-10-2019 –
Current

SR SERVICE CO-ORDINATOR

TRIDENT SERICES PVT LTD-NAVI MUMBAI

- Flexibility to work around customer schedule monthly maintenance on machines.
- Perform in-depth troubleshooting and root cause analysis while working with developers to indentify problems.
- Handling emergency telephone periodically and providing technical support to customer.
- Generate renewal invoices,negotiating with the customer and processing payment policies and procedures.
- Done maintenance of mechanical ,Electrical equipment & AMF panels .
- Ability to effectively build relationships with customer and co-worker.
- Identified technical risks within managed projects.

30-09-2019 –
1-03-2012

Service Co-Ordinator

POWERICA LTD- MUMBAI

- Advice & Provide aid to the client over the phone in person or via e-mail.
- Ensure that all the customer representatives have necessary and required sevice update as well as information on real time basis.
- Handle the daily work assignment of the service engineer reporting to me.

- Handle the breakdown calls and allocate engineer accordingly.
- Taking feedback from customer and maintaining good level of service provided to them.
- Manage Good CRM
- Ensure and provide quality service to both internal and external customers.
- Open customer account and maintain customer by updating account information.
- Focus sales efforts by studying existing and potential volume of dealers.

01-8-2007 –
30-05-2010

Technical/Site/Service Engineer

C.S.DIESEL ENGG PVT LTD, Mumbai

- Cummins High Horse Power Engine Trained Engineer.
- Done New Engine Performance Inspection On Site
- Done Installing, Maintenance And Operation Of All Type Of Engines
- Done Maintenance Of Electrical Equipment And Panels
- Attend Joint Commissioning Of Engines And AMF Panels With OEM
- Having Basic Knowledge maintenance of Static Heat Exchanger.
- Taking Customers Training On Technical Aspects
- Done All Type Of Calibration Which Was Used In Engines Via Insite And Inpower Software
- Having Good Mail Communications With Customers.
- Monitoring of Plant Shutdown and startup Activity.

2006-
04Mar-2007

SERVICE ADVISER

SPECTRA MOTORS PVT LTD, Mumbai

- Greeting customers when they arrives at the parts and service center and direct them to an available mechanics.

- Consult with mechanics about necessary repairs and a possible alternatives to expensive work.
- Translate customer reported problem to actionable work orders for technician to complete.
- Invoice and collect payment from customers for service rendered.
- Handle and resolve customer complaint regarding services.
- Maintain customer records and enter data into computer database.

• Education

2002 -june
2006

B.E: MECHANICAL

DHANESHWAR VIDHYAPEETH UNIVERSITY-
DADAR

Completed BE in 2nd Class.

Feb 2001

Higher Secondary: Technical College

PATUCK TECH HIGH SCHOOL AND
ART/COMMERCE COLLEGE- MUMBAI

• Certifications

2008-2009

CUMMINS HHP ENGINE TRAINING

2015-2016

2 TIMES RECEIVED EMPLOYEE OF THE
MONTH/CUSTOMER EXCELLANE SERVICE

• HOBBIES

CRICKET - University level player in cricket.
TECHNICAL WORK

• Additional Information

PASSPORT NO. : **Z5795036**

EXPIRY DATE : **08.01.2030**