

PRADEEP SALVE

Email: pradeep.salve20@gmail.com

Contact: + 91 7021412186 & 9768778051

OBJECTIVE

To work for an organization which provides me the opportunity to improve my skills and knowledge to grow along with organization.

SKILLS SET

- Determination towards the work
- Positive attitude towards life
- Quick learner
- Strong working knowledge of Word, Excel
- Good understanding of GMP
- Strong understanding of chemical and API manufacturing operations.

WORK EXPERIENCE

- ❖ **Quality assurance Executive:** Advent Chembio Pvt Ltd from 1st April 2021 to till now
- ❖ **Quality assurance officer :** Add Chem Industries from June 2019 to March 2020
- ❖ **Trainee -Quality Assurance** in Zydus Takeda Healthcare Pvt Ltd.-Navi Mumbai From 28th, June' 2018 to May 2019

Job Responsibilities: .

- Responsible for Entire document control (Issuances, retrieval and archival).
- Reviewing completed Batch manufacturing record & Batch packing record.
- Preparation, Monitoring, control and distribution of all documents
- Delivering product with ZERO defect w.r.t Quality Specification.
- GMP plant round of production area
- FG material checking, Packing material checking.
- Wet lab analysis.
- Instrument handling- Karl Fischer, pH meter, Analytical balance.
- Preparation of certificates of analysis (COA) & Material safety data sheet (MSDS).
- Reviewing report and records like:-
Raw material, Packing material, In-process/ Intermediate, Calibration, Working Standard, Volumetric Solution, Finished Product.
- Handling, Maintaining report and records like:-
Change control form, Non-conforming (Rejected) product reports, Deviation reports, Joint Analysis reports, Incident Reports, Vendor Questionnaire and related qualification documents.
- Responsible for prepare daily work and monthly reports.

OTHER EXPERIENCE

- ❖ **Internship** in **Sandoz India Pvt. Ltd.** From 15th June 2017 to 15th October 2017.
- ❖ **Home-credit India Finance Pvt. Ltd** From 26th September 2016 to 30th May 2017.

EDUCATIONAL QUALIFICATION

MSc (Chemistry) - From Madurai Kamaraj open university

B.Sc (Chemistry) -From Karmaveer Bhaurao Patil college Vashi, Mumbai university

ADDITIONAL QUALIFICATION

- MS-CIT 2014: 90%
- Operating System Windows 7 and Windows 10
- Certified in English and Marathi typewriting exam

PERSONAL DETAILS

Date of birth:	29 th March 1996.
Nationality:	Indian
Marital Status:	Unmarried
Languages Known:	English, Hindi and Marathi.
Address:	Room No. 302, D-wing, Building NO. 5, Jai Malhar Apartment, Shedung, Panvel 410206

DECLARATION:

I hereby declare that all the above furnished details are true and truthful to the best of my knowledge and belief.

Date:

Place:

Signature: