

JOB DESCRIPTION

DEPT :- INJECTION MOLD MAINTENANCE

DESIGNATION :- SUPERVISOR

EDUCATION :- Diploma Plastic Mold Tech./DME/ITI

Knowledge :- Plastic Injection Molds maintenance

EXPERIENCE :- 4-5 years.

JOB DESCRIPTION:-

- Responsible for mould Preventive maintenance.
- Mould maintenance documentations i.e. Daily PM, Monthly PM, History cards, Mould Analyses, Breakdown.
- Perform mold and insert changes, cleaning, repairing, and polishing of molds.
- Disassemble & assemble after servicing of molds.
- Work to maintain MOLD maintenance as per production schedule.
- Develop and maintain accurate set-up sheets and records.
- Knowledge of all types of Injection molds .
- Knowledge of injection molding process & Plastic material .
- Work with limited supervision and maintain an atmosphere of cooperation among and between shifts, departments, mold repair, quality control, and management to facilitate departmental goals.
- Maintain records and prepare reports, QC inspection reports, mold cavity sheets, production downtime reports, cycle time sheets and problem/corrective action logs, etc. in accordance with departmental standards and Quality System Standards.
- Spare parts management

SKILLS:-

- Ability to visually detect quality defects.
- Attention to detail, good recordkeeping and documentation skills.
- Good people skills and verbal communication.
- Ability to perform several tasks at once, at times under stressful conditions.
- Ability to evaluate visual inventory system and plan workload appropriately.
- Good problem solving skills.
- Demonstrate problem solving and mechanical troubleshooting skills.
- Leadership skills helpful.
- Knowledge of molding processes, experience working with molding machines, and problem solving skills are required.
- Good interpersonal and time-management skills

