

Dhrupesh Vijay Shingre

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SUMMURY

Talented **core** experience in warehouse operations and logistics with 9.8 years. Successful career in planning, developing and executing events and initiatives to achieve maximum potential. Creative and highly strategic with excellent leadership and client relations abilities. Professional and outgoing with success in building relationships and attracting new clients.

SKILLS :-

- Procedure Implementation
- Operation Management.
- Logistics Coordination
- Performance Improvement
- Inventory Management.

EXPERIENCE

Rentomojo.com (Edunetwork Pvt. Ltd.) Aug 2015 - June 2023 Mumbai.

Assistant warehouse Manager.

➤ Warehouse Operation:-

- Managed a team of executives, those responsible for department of operations, dispatch team, Quality checking and man power (On roll and third party pay roll)
- Strong communication and coordination with Logistics team for smooth working.
- Planning dispatch of the right goods at the right time in the right condition.
- Arrangement of deliveries and documentation relating to domestic shipments from Mother Hub to Regional warehouses across pan India. (stock transfer Process)
- Negotiate with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company.
- Identifying ERP process errors and solving them on a daily basis.
- Plan and co-ordinate the incoming goods, GRN, put away, storage and dispatch of items in a timely and efficient manner to achieve your team objectives and Key Performance Indicators (KPIs), as determined by the Warehouse Manager.
- Negotiate with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company.
- Handling the Suppliers in case of any issue with the new procurement products unloading in the warehouse.
- All products data submitted to auditor and resolving the escalation.
- Timely Payment of material purchased as per Payment terms decided with supplier new Vendor Development and cost reduction.

➤ Logistics department:-

- Arrangement of deliveries and documentation relating to products of shipments.
- Arrangement of vehicles of various sizes as per load to destination for maximum utilization of space.
- Checking entries of Inward, Outward, New procurement, Repair and maintenance products in the ERP software.
- Coordination with logistics team for schedule, reschedule, replacement, relocation of delivery orders on daily basis.
- Coordination with 3rd party logistics (3PL) for storage of products and vehicle arrangement, loading and unloading process.

➤ Inventory Management:-

- Ensuring stock control utilizing minimum & maximum stock levels.
- Maintaining the stock of warehouse material. By conducting daily stock-taking activity.
- Managed FIFO & LIFO Methods of goods & management of Storage, Picking, Packaging, Dispatches products maintain on proper rack.

Gati Academy (June 2015 - August 2015)

Associate Services.

- Planning and monitoring Inbound and Outbound Full Truck Loading & unloading.
- Maintain the stock daily basis
- Unloading products divided for location vice and process to deliveries for expected area.
- Controlling PDC & POD closing on a daily basis.
- Responsible for LMD as well as LH vehicle activities like Rout Mapping.
- Responsible for Deliveries and pickups with 100% SLA for Mumbai, Vasai, Virar & Thane.
- Coordination with customer's for smooth deliveries & pick up as per SLA.

Dhananjay Industrial Engineers Pvt. LTD. (Dec 2012 - Sep 2014)

Logistics Assistant

- Assisted in the development of transportation plans and strategies for shipments.
- Monitored delivery status to ensure timely deliveries were made on schedule.
- Coordinated with vendors, carriers, and customers to manage freight costs and transit times.
- Provided support in handling day-to-day operational issues related to logistics and inventory management.
- Managed paper work and necessary information required for client shipments.
- Maintained and updated systems to drive communication with internal and external customers.
- Tracking in the system and ensuring that the delivery & installation is done as per our TAT.
- Helping Planner in Scheduling and planning of daily deliveries as per timeline agreed with customers.
- Managing manpower planning with reference of delivery of goods, and to address any service queries of the customer's regarding delivery and Product installation.
- Managing Customer's escalations and taking feedback from customers to improve the service quality.

EDUCATION AND TRAINING

- Post Graduate Diploma in Management **Supply Chain Management** November 2012.
- **Bachelor of commerce**, Second class from Mumbai University in year 2012.
- **Higher Secondary school certificate**, Second class from Mumbai University in year 2009.
- **Secondary School Certificate**, First Class from Mumbai University in year 2006.

COMPUTER LITERACY & TECHNICAL SKILL

- **ERP Software**,
- MS Office
- Excel & Google sheets & forms.

LANGUAGES

- English, Marathi, Hindi

PERSONAL VITA

- DOB – 20 October 1989.
- Gender – Male.
- Marital Status – Married

Date: -

Place - Mumbai

Yours Faithfully,

(Dhrupesh Vijay Shingre)