

**NAVNATH PATIL**  
At-Narivali Tal & Dist-Thane Dombivli E, ,  
9870883876 | patilnavnath2299@gmail.com



## CAREER OBJECTIVE

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Intend to build a career with leading corporate of Hi-Tech environment with committed & Dedicated people, which will help me to explore myself fully and realize my potential, willing to work as a key player challenging & creative environment.

## EXPERIENCE

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- **Reflex Technologies Pvt Ltd Mahape** *14 February 2022 -*  
Profile-Purchase Cum Store Executive.  
Made By Purchase Order In Zoho Books Software, Made By GRN In Zoho Software,Scan By RPI Entry And Upload To Zoho Software,Also Create Report To MS Office To Pending Bills and Purchase Order Approval,Also Handle Admin Related Basic Work For Example Voucher Details,And Also Handle By Store Regarding Duties.
- **Telawne Power Equipment Rabale** *16 Sep 2019 - 31 Oct 2021*  
Profile-Store Executive  
Handle By Loading Unloading Manpower Department,Cross Check Bills For Example Invoice and Purchase Order,Made By Challan,Handle By Inward Outward Stock Repport.
- **HDB Financial Services Mahape** *16 March 2017 - 30 July 2019*  
Collection Coordinator  
Handle Company Field Executive Team, Arrange Schedule ,& Follow Up

## EDUCATION

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- **Pune University**  
MA Economics  
61  
2014
- **M P A S C College Panvel**  
BA Economics  
56  
2010
- **R V Nerurkar College Dombivli**  
HSC  
58  
2007
- **Posu Bal Patil Vidyalay Bale Waklan**  
SSC  
51  
2005

## TECHNICAL SKILLS

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- Zoho Books Software,MS-Office,ERP System Basic.

## INTERESTS

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- Traveling

## PERSONAL STRENGTHS

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Hardworking And Very Focused.

## PERSONAL PROFILE

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- Date of Birth : 09/07/1989
- Marital Status : Single
- Nationality : Indian
- Known Languages : English,Hindi, Marathi
- Hobby : Playing Cricket And Watching Tennis.
- Passport : No
- Driving Licence : Yes

## DECLARATION

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I hereby declare that the Information furnished above Is true to the best of my knowledge.

Date : 20/10/2022  
Place : Narivali



**NAVNATH PATIL**