RESUME

**DIPALI CHANDRAKANT KHAIRE.**

At–Post Medha,Tal-Roha,Dist-Raigad,

Maharashtra,402109.

Tel No:-7208123488/8149785005

E-mail:-kdipali92@gmail.com

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| **Academic Qualification:** |

EXAM YEAR OF PASSING:-

S.S.C Mumbai. Mar 2008

H.S.C Mumbai. Feb 2010

B.COM. Mumbai June2015 1stClass

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| **Computer & Other Skills** |

MS–CIT

TALLY

Marathi & English Typewriting.

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| **Professional Experience** |

1 Years in Circle office in Nagothane Raigad.

6 Month in Forest office in Roha Tahshil office.

1 January 2018 To 1 Nov 2018 Working in City survey office in Roha

Tahashil.

25 Sep 2019 To Till Date Working In Shree Ganesh Enterprises

Real Esstet Office Kharghar Navi Mumbai.

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| **ProfessionalSkills** |

Good communication skill

Can work effectively in team ,as well as individually.

Adaptive to any kind environment

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| **PersonalProfile** |

DATEOFBIRTH : 1stNovember1992.

SEX : FEMALE.

NATIONALITY : INDIAN.

MARITALSTATUS : MARRIED

HOBBIES : PLAYINGKABBADDI

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| **Languages Known** |

MARATHI,HINDI AND ENGLISH

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I will put my best potential and put the company at the step of

Profits if you give Me a fair chance to deal with your company.

Place: YoursFaithfully,

Date:

(DIPALI.C.KHAIRE)