



ATISH A. SHELKE (B.E. Mechanical)

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CARRIER OBJECTIVE: -

Seeking a growth oriented career in reputed organization and to work with maximum potential in a dynamic environment with an opportunity to enhance my professional skills with learning.

SUMMARY: -

I am looking for better opportunity in a field of Heavy Engineering/Fabrication. I have 15 years of work experience in core department like Production, Planning, Projects and Procurement (Outsourcing & Subcontracting) of various type of Pressure vessels for Oil & Gas, Petrochemical, Fertilizer plants project.

EMPLOYMENT HISTORY

ORGANIZATION	Department	Designation	Duration
MULTISKILL ENGG PVT LTD	Project Management	Manager	Sep, 2019 to Till Date
KILLBURN ENGG LTD, MUMBAI	Project Management	Asst. Manager	May, 2016 to Aug, 2019
	Procurement	Asst. Manager	
LARSEN & TOUBRO LTD. MUMBAI	Project Management	Asst. Manager	Aug,2006 to April, 2016
	Production planning	Executive	
INDUS PROJECT LTD.	Production	Executive	Feb, 2006 to July, 2006
GODREJ AND BOYCE MFG.CO.LTD	Production	Jr. Engineer	Feb,2005 to Feb, 2006
CLIFFKUMAR ENGINEERING PVT.LTD	Production	Jr. Engineer	May,2004 to Feb,2005

KEY SKILLS

- Project Management, Coordination and Support.
- Level I to IV scheduling and Data Analyses.
- Vendor Development & Management.
- Project Procurement (Outsourcing, Subcontracting and Supply chain Management)
- Basic estimation & Negotiation
- Cost Optimization and control.
- Effective resource planning and management.
- Raw material planning and Inventory management.
- Safety and Work place Management
- Good knowledge in Heavy Fabrication of ASME, TEMA and API coded Equipment's.
- Familiar with Welding process like SAW, SMAW, GTAW, FCAW and ESSC of various materials like Alloy steel, SS, CS, Duplex, Inconel.
- Awareness of QA, QC and NDT process.

IT SKILLS

CCPM (concerto-Planning and monitoring tool) ,
LN BaaN ERP,
MS Project, MS Office.

PROJECT HANDELED

ORGANIZATION	EQUIPMENT'S	CLIENTS	JOB PROFILE
MULTISKILL ENGG PVT LTD	DUCTING	ISGEC/JSW	PROJECTS
	BUCKET ELEVATOR CONVEYOR CASING	MAHINDRA TSUBAKI CONVEYOR SYSTEMS PVT LTD	PROJECTS
	SULPHURIC STORAGE TANK	SMARTCHEM TECH LTD, DEEPAK FERTILIZER	PROJECTS
	AIR RECEIVER TANK	BPM Industries	PROJECTS
L & T LTD. MUMBAI.	RG & CG BOILER	NFCL, IFFCO , RFCL, KSFL, NFL	PLANNING MANAGER
	STEAM DRUM		
	SECONDARY REFORMER WHB	EBIC, BURUPP, JAINFENG, TOYO , BECHTEL, TCL, KBR	PROJECT ENGG
	HIGH PRESSURE STEAM SUPERHEATER		
	SCREW PLUG HEAT EXCHANGER	PETROFAC, PETROBRAS, CB&I, CALTEX, JACOBS	PRODUCTION ENGG
	UREA REACTOR		
	UREA STRIPPER		
	MULTIWALL AMMONIA CONVERTER	NFL, GSFC , KFL, CFCL	
HP & LP HEATER	MATIX,UDHE-SAFCO		
	NPCIL		
KILLBURN ENGG LTD.	VAULT & PUMP ROOM COOLER	NPCIL	PROJECT MANAGER
	NPD(Paddle Dryer)	GSFC, INDOFIL, BOSCH, GRASIM, VARDHAM FABRICS, SPECCTRUM DYES, BENZO, RAYMOND,	PROCUREMENT & PRODUCTION MANAGER
	EXHAUST, COMBUSTION & PURGE GAS FAN	PCBL, BKT, GHCL, CABOT, ROYAL CARBON, EPSILON,SKI CARBON,	PROCUREMENT MANAGER
INDUS PROJECT LTD.	HEAT EXCHANGERS, COLUMNS, CONDENSER, API STORAGE TANKS.	ONGC, IOCL, RELIANCE IND, L&T	JR.ENGG
GODREJ AND BOYCE MFG.CO.LTD.	DISTILLATION COLUMNS, REACTORS, COOLING TOWERS,	PETROFAC	JR.ENGG
CLIFFKUMAR ENGG PVT.LTD.	SURFACE CONDENSER, DUCTS, PIPELINES, PLATFORM, TANKS	L&T, GAIL, , BPCL, HPCL, ONGC,	JR.ENGG

WORK PROFILE (ROLE & RESPONSIBILITY)

Planning (Project and Production)

- Planned and made Scheduled of all level to provide manufacturing estimated hours to shop.
- Streamlined Project as per manpower and resources.
- Prepared Quarterly dispatch, recovery plans and delay report.
- Conducted Weekly review meeting with various department.
- Responsible for project progress and triggering the deviation to the higher management.
- Co-ordinated with all concerned department to execute and overcome constrains in manufacturing.
- Anticipate and prepare technical documents, instruction and procedure to avoid manufacturing problems.

Project:

- Responsible for Managing projects through all the phases like Initiating, Planning, Executing, expediting, Monitoring, Controlling and Closing.
- Thorough knowledge of customer Product, PO, Scope of work, Major milestone and Contractual dates.
- Keeping record of all data's like project budgeted cost, Schedule and pipelining of project in organization.
- Conducted Project Initiation meeting (PIM) & Kick of meeting (KOM).
- Fulfilling all requirements of production departments (FULL KIT).
- Review Weekly to Identify Risk and bottlenecks.
- Prepare monthly Progress reports & MIS for Top Management and client.
- Get the delay analysis with areas of concern & providing solutions.
- Preparation and approving of final Packing and Supply List from customer before dispatch.
- Closure of all Work Orders & Purchase Orders with certified No Due Certificate.

Procurement (Outsourcing, Subcontracting and Supply Chain Management)

- Vendor Management and Development.
- Analyses and overseeing in-house manufactured or outsource the projects for an organization.
- Handed all Outsourcing process comes under Conventional **Machining, Fabrication** (Duct, pipeline, Structure platform, Industrials centrifugal fans, tanks, vessels) and **services** (heat treatment, Casting, fan balancing, surface coating, Cladding, galvanizing, Hardening, Laser cutting, Tube finning, Sand blasting, Painting, Pickling and passivation, Buffing, polishing, Dished forming).
- Collaborating with multiple teams to determine requirements for proposals and ensuring projects stay within budget and allotted timeframe.
- Prepared proposals with detail requirements and scope of work of project.
- Floated Enquires and compared quotation values as per target cost from estimation.
- Estimated and made detail plan to cross verify quoted price and delivery by vendor.
- Negotiated final pricing with Mutual agreement on delivery, payment schedules, terms and condition of purchase order.
- On time shipment of raw material, Approved Drawing, specification and technical procedure to vendor.
- Monitored the production and quality by self-visit with QC inspector and TPI.
- Tracked documents like QAP, WPS, Material Certificates and Test Reports.
- Cost controlled by reconciliation of project before final invoicing.
- Supported QC, Stores and accounts departments for bill clearance.

Production:-

- Production Workload and resource management to prevent bottleneck.
- Analyzed, monitored and prioritized the productivity and quality to achieve targets/CDD.
- Co-ordination with Design, QA, PMG, Project Planning group and Welding Department to troubleshoot the production issues.
- Tracking manufacturing Scheduling and Compliance with system like ERP (BaaN) and CCPM (Critical Chain project management)
- Implemented safety measures, Discipline and Housekeeping in workshop.
- Witnessed Hydro, Pneumatics test, Heat treatments charts & quality check before offering to TPI.
- Managed performance review, appraisal, attendance, welder Qualification, Training, Medical checkup Record and update the calibration of resource.
- Update Customer approved Drawing, DCR, NCR, Work instruction, Procedure and welder list.
- Schedule routine inspection, identify and report operation and maintenance problems like break-downs and malfunctioning to prevent production delays.
- Ensured that all equipment, raw materials and supplies are readily and continuously available to carry out production processes.
- Address employee concerns and complaints in professional manner.

EDUCATION QUALIFICATION & CERTIFICATION

Qualification	Institute	University	Year	Percentage
BE Mechanical	Mod-Tech Engineering, Pune.	Abhinav Educational Foundation	2007	65.27%
DIPLOMA In Fabrication Engineering	Fr.Agnel Polytechnic, Vashi.	MSBTE	2004	76.51%
HSC	RF Naik, Navi Mumbai	MSB	2000	47.50%
SSC	ICL High School, Navi Mumbai	MSB	1998	58.26%
Certification		Institute		
POST DIPLOMA IN MECHANICAL PROCESS EQUIPMENT DESIGN		Suvidya institute of technology, Mumbai.		
RT - LEVEL II		Institute of Quality Management, Mumbai.		
VT - LEVEL I		L&T, Mumbai.		

PERSONAL INFORMATION	MY STRENGTH
Date of Birth: 16th June, 1982	Team player and Self-motivated.
Language Proficiency: English, Hindi, Marathi	Effective coordination and communication
Marital Status: Married	Punctual, Hardworking and Sincere
Nationality : Indian	Problem Solving ability and positive approach.
Address – Sai Shradha CHS, E-301, Katrap, Behind Registration office, Badlapur-E	Flexible to Learning new system.

I am also confident of my ability to work in a team. I hereby declare that above information is true to my knowledge.

Atish A. Shelke

Date:

Place: