

## CURRICULUM VITAE

MR. VIKRAM VIJAYRAO KOKARE.



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### Personal Profile:

#### Name:

Mr. Vikram Vijayrao Kokare.

**Date of Birth:** 18<sup>th</sup> Jan. 1989

**Sex:** Male

**Marital Status:** Married

**Language Proficiency:** English,  
Hindi & Marathi

### Career Objective

To become a technically proficient professional by associating myself with a leading corporate where there is opportunity and guidance to widen the spectrum of my technical skills, to face new challenges and to work on an environment where the ideas are encouraged and to be a part of the team that works dynamically towards the growth of the organization and there is ample opportunity for professional as well as personal growth and job satisfaction.

### Professional Profile

- 6.7 Years of Experience in pharma industry as Quality Assurance.
- Have knowledge of the cGMP, Schedule M, ICH.
- Have a good learning curve and can adapt quickly to new technologies.

### Professional Experience

- Worked as an **Executive QA** in Indeus Life Sciences from October 2014 to June 2018
- Worked as an **Executive QA** in Kyoto bio Pharma from July 2018 to November 2020
- Working as an **Executive QA** in Gandhar Oil refinery from December 2020 to till date

## Computer Proficiency

Basic knowledge about computer.  
Operate EDMS software in Pharma.

## Work Experience

<b>Company</b>	: <b>Gandhar Oil Refinery, Navi Mumbai.</b>
<b>Role &amp; Responsibilities</b>	: As an <b>Executive, QA</b> I have responsibility for <ul style="list-style-type: none"><li>• To prepare and review of SOPs, Protocols and Reports</li><li>• To prepare and review of MFR</li><li>• To prepare and review of BMR and BPR</li><li>• Issuance of formats and logbooks</li><li>• Master and Distribution of SOPs</li><li>• Monthly SOPs review and Updating Index</li><li>• Equipment Qualification</li><li>• Preparation of Internal audit Schedule</li><li>• To prepare qualification protocol and report</li><li>• Review all the document related to the batch mfg.</li><li>• To prepare and maintain records involving the receipt, checking, issue and dispensing of raw Materials and packing materials</li><li>• Ensure implementation of Quality system</li></ul>
<b>Company</b>	: <b>Kyoto Bio Pharma, Navi Mumbai.</b>
<b>Role &amp; Responsibilities</b>	: As an <b>Executive, QA</b> I have responsibility for <ul style="list-style-type: none"><li>• Monthly planning and distribution of work</li><li>• Ensure all the manufacturing activities as GMP requirement</li><li>• To prepare and review of SOPs, Protocols and Reports</li><li>• Production area, logbooks and in process checks during manufacturing of batches</li><li>• Qualification Documentation</li><li>• Issuance of formats, logbooks, documents for Shop floor activity</li><li>• Distribution of SOPs and other documents</li><li>• Monthly SOPs review and Updating Index</li><li>• Preparation of Internal audit Schedule</li><li>• To prepare qualification report</li><li>• Vendor Audit</li><li>• Review all the document related to the batch mfg. and Pkg.</li></ul>
<b>Company</b>	: <b>Indeus Life Sciences, Mumbai.</b>
<b>Role &amp; Responsibilities</b>	: As an <b>Executive, QA</b> I have responsibility for <ul style="list-style-type: none"><li>• Participate to preparation QA monthly report</li><li>• Participate to preparation of license applications (FDA / DCGI)</li></ul>

- Preparation of DSM and QA manual under guidance of QA executive
- Preparation of Internal audit Schedule under guidance of QA executive
- Issuance of formats, logbooks, documents for WH, FD and AL
- Distribution of SOPs and other documents
- Monthly SOPs review and Updating Index
- Updating of trends i.e. Water, CCF, deviation, environment monitoring
- Issuance of BMR/BPR
- GMP area, logbooks and in process checks during Validation and Commercial batches
- Participation in commercial batches mfg./In-process checks
- Give line clearance for sampling of RM and PM
- Vendor Audit
- Monitoring of daily verification of balances
- Monitoring Temperature/humidity (environmental conditions)
- Monitoring & line clearance during dispensing activity
- Chlorine dosing in water on daily basis
- Water sampling for Microbial testing
- To send samples to external lab for microbial analysis
- Monitoring of water using bactaslyde
- External laboratory reports checks
- Sampling of cleaning verification
- Stability samples withdrawal
- checking AL Calibration records of Instruments
- Control Sample storage and record data
- Data Checking of API and Excipients COA for release purpose
- To receive, check, issue and dispense raw materials and packaging materials
- To prepare and maintain records involving the receipt, checking, issue and dispensing of raw Materials and packaging materials.
- To maintain Physical stock of all material in the Warehouse and perform material
- To assist in the sampling of raw materials and packaging materials.
- To monitor the status of the materials stored in the Warehouse.
- To keep a check on the retesting of materials.
- To prepare and maintain records during commercial activity
- To maintain all Logbooks and records of Warehouse
- Daily and monthly calibration of weighing balances in Warehouse
- Daily data recording of Thermo hygrometer of Warehouse

## **Academic Background**

- M.Pharmacy in Quality Assurance from SCOP, Pune with 61.30% in the year 2014
- Bachelor of Pharmacy from SKNCOP, Pune with 62.16 % in the year 2012
- Diploma in Pharmacy from SVPM, Pune with 64.00 % in the year 2008
- Completed the H.S.C (Science) from Mumbai University, with 48.00% in the year 2006
- Completed the S.S.C. from Mumbai University, with 74.00% in the year 2004

**Place:** Navi Mumbai

**Vikram Vijayrao Kokare**