

RESUME



PERSONAL DETAILS:

Name : Kiran Ravindra Thakur
Address : House no.302, at Dhutum Village, Post- Jasai, Tal- Uran
Navi Mumbai 410206.
Date of Birth : 15 September 1998 **Sex** : Male
Email - ID : thakurkiran1998@gmail.com
Contact : 9869527905 / 9326832610
Nationality : Indian
Languages Known : English, Hindi, Marathi

EDUCATIONAL BACKGROUND : MUMBAI UNIVERSITY (MU)

Elementary : St Mary's Convent High School, Uran **Grade** : 82 % **Year** : Feb-2014
High School : St Mary's Convent High School, Uran **Grade** : 65% (PCMB) **Year** : Mar-2016
College : BMS in Finance **Grade** : 6.61 CGPI **Year** : 2020
V.W A.S.C. College, Phunde
Other Course : Export- Import, Documentation Assistant,
Consignment Tracking Report, Banking & Insurance.
Technical : MS-CIT, Tally ERP, English Typing 30-WPM, MS Office (Word & Excel).

EMPLOYMENT RECORD:

COMPANY	POSITION	YEAR END
1. OMCON Developers, Ulwe	Accountant/ Budget Planner	APR- 2021
2. Best Roadways, Dronagiri	Customer Care Executive	Amid (CV-19) 2020
3. DP World Port, Nhava Sheva	Refer Tech Operations	2019- 2020

Skills & Interest:

i. Teamwork and collaboration., **ii.** Good Communication, **iii.** Good Interpersonal Skills,
iv. Perseverance and Motivation **v.** Being Flexible.

OBJECTIVE :

To work hard and honestly to produce positive outcome in the given firm which will give me an opportunity to cast my knowledge into experience.

Kiran Ravindra Thakur