

# Ankit Thakur

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## OBJECTIVE

Looking for a position in a successful organization where I can use my experience of being a **Technical Analyst/Writer, Quality Assurance** and put that in delivering better products/services.

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## WORK EXPERIENCE

**Company :** Numero Uno Technologies

**Experience :** June 2013 to June 2015

**Designation:** Technical consultant

### Content writer

- Understand the project's flow with the Developers
- Research on the subject matter. Find clear and concise points related to the topic
- Get Approval for the Team Lead and related developers about the content created
- Facilitate the Developers with the created content

### Manual Testing

- Meeting with developers to understand project flows, requirement functionality analysis
- Developed test scenarios as per the test plan
- Developed test cases and report it back to Team lead
- Execution of the approved test cases and bugs reporting

**Company :** Dreamland Farms

**Experience :** August 2015 to August 2018

**Designation:** Supply chains & Logistics

- Resolve Bottlenecks and constraints
- Create replenishment plans of supplies
- Making business process efficient
- Participation in Business associations
- Efforts in increasing Business associates and related contacts

**Company :** Finsieger Pvt Ltd

**Experience :** December 2018 to Present

**Designation:** Technical consultant

**Project:** In-House

### **Technical Analysis & Writing**

- Expectation – Content accuracy, Visual relevance, validity and flow of content of Built
- Conducting **Data research** in the Money market and Capital market and discussing with **Subject Matter Expert**. Focus on relevant content acquisition.
- Deep diving for Insights, **Data collection and Analysis** into relevant topics and concepts.
- Special attention to financial technical terms trending in the market and efforts to **simplify** them.
- Avoid information overload. **Cleaning, pruning** information and maintaining single standard.
- Creating/Curating and Manage research content into **Storyboard** allowing a systematic flow of idea, direction and workflow of the built
- Leveraging **existing tools/workflows** at company's disposal to supplement Story board creation.
- **Verifying** and including feedback, edits from the Subject Matter Expert in the team.
- Conversion of videos/audios into **readable transcripts** to be included into storyboard
- Creating **Infographics** suited to the flow required for easy visualisation.
- Special attention to **Plagiarism** check
- Deliver high quality documentation paying attention to detail with further **liaison** and inclusion of **Quality checks**
- **Support** the Development team by **facilitating** directions on – On-screen texts, Visualization notes, Source content mapping, Developer notes, Additional notes
- Continuous improvements and updates of the storyboard making it relevant in present times.

### **Quality Assurance(Manual Testing)**

- Expectation – To test the built flow and explore for bugs
- Executing **functional test cases** namely Exploratory testing, Smoke testing, Sanity testing, Integration testing, Component testing, Re-testing and many more as per the Build requirements
- Analysing, Improving and Documenting errors and changes in the Built using **Requirement Traceability Matrix**.

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**EDUCATION**

Sardar Vallabhai Patel Vidyalaya

– 10th - STATE BOARD – 72.8%

Mahatma Education Society –

12th - STATE BOARD – 60.5%

Mumbai university (Pillai institute of information technology)

Computer Science engineering B.E.(2012) – 65.33%

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**ADDITIONAL  
SKILLS**

- Story boarding – MS word
  - Infographics - Microsoft visio, Paint
  - Plagiarism check – Grammarly, Quetext
  - Test cases execution – MS excel
  - Presentation – MS Powerpoint
  - Increase readability – Hemingway app
  - SQL, Java (Basic knowledge)
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**ABOUT ME**

- **Eager to learn** new concepts, techniques, technologies and processes
  - Effective and collaborative **team player**
  - Quick learner and easily **approachable**
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**CONTACT  
DETAILS**

Location - New Panvel - 410206, Maharashtra

Date of Birth - 11<sup>th</sup> May, 1989

Gender - Male

Father's Name - Ajay Thakur.

Languages - English, Hindi, Marathi.

Marital Status - Single

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**DECLARATION**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Ankit Thakur