

# RESUME

**Name** : Twinkle Sudarshan Saroj  
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## Objective :-

To work sincerely to the best of my abilities for the mutual benefit of the organization and to rise to a position of honor and respect where I can enrich the organization.

## Education Qualification :-

EXAM	BOARD	YEAR OF PASSING	PERCENTAGE (%)
SSC	Mumbai	2015-2016	74.20%
HSC (Science)	Mumbai	2017-2018	53.08%
ITI (Computer Operator & Programming Assistant)	Mumbai	2018-2020	79.00%
FY BCOM	Nashik	2019-2020	PASS

## Additional Qualification :-

❖ MS-CIT + Tally with GST Course (87%)

➤ **Work Experience** : Experience of 1 Year as Apprentice of **Computer Operator & Programming Assistant** in **Bharat Electronics Limited (BEL)** Navi Mumbai Taloja MIDC.

## Personal Details :-

❖ Name : Twinkle Sudarshan Saroj  
❖ Date Of Birth : 3<sup>rd</sup> May 2000  
❖ Gender : Female  
❖ Marital Status : Unmarried  
❖ Religion : Hindu  
❖ Nationality : Indian  
❖ Languages Known : Hindi, English & Marathi  
❖ Hobbies : Reading & Learning new skills

**Strengths :-**

- ❖ Good Listener
- ❖ Communication
- ❖ Self Confidence
- ❖ Team Work
- ❖ Ready to work in any environment, well co-ordination
- ❖ Positive Attitude

**Declaration :-**

I Hereby declare that the above furnished details are true to the best of my Knowledge.



**Twinkle S. Saroj**