

# Curriculum Vitae

## **VIVEK ASHOK PATIL**

AT-WADA, POST-HAMRAPUR, TAL-PEN

DIST-RAIGAD,

Email-id: patilvivek969@rediffmail.com

Contact no: 8149088985/9270531539

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### **Career Objective:**

To be an effective contributor to an organization by applying my knowledge and skill to keep workplace in safe Condition & maintain safe working environment at the worksites also promoting zero accident culture on function area.

### **Safety Job Responsibilities:**

- To advise and assist the factory management in the fulfillment of its obligations, statutory compliance requirements as per Factory Act 1948.
- To carryout and update HIRA document, Aspect-Impact register, On-site emergency plan, HAZOP study
- To conduct Mock drill, Fire Drill, safety training, environmental stack Monitoring.
- To carry out daily inspection of work permit system by WSO Online Portal.
- To conduct & maintain all documents relating with ISO 14001:2015 & OSHAS 18001: 2007 & Safety Audit.
- To help EHS Department in testing of Fire protection system like Fire hydrant system & Extinguishers.
- To identify unsafe act & unsafe condition.
- HSE & 5S+S committee member.
- Good knowledge of ISO, IMS, EHS, OHSAS, WSO.
- Management Safety Walk, Safety Committee Meetings.
- Preparation of MIS report, Safety Performance Report weekly and Monthly EHS Report.
- Maintain the excellent 5-S and KAIZEN in manufacturing unit.

### **Synopsis:**

- **B.Sc. (Chemistry) Passed with II<sup>nd</sup> Class from Mumbai University at B.N. College, Pen in March 2011**
- **Advanced Diploma in Industrial Safety Passed with 1<sup>st</sup> class from MSBTE-2017-2018.**
- **Good Analytical and Communication skills.**
- **Working as Production Executive & Assistant of Safety Officer.**

### **Computer Knowledge:**

- Knowledge of computer **MS OFFICE, WORD, EXCEL, POWERPOINT, MIS, AXEPTA, ERP ORACLE** and certified with **MS-CIT** course.

### **Industrial Exposure:**

- **Huhtamaki India Limited Taloja MIDC. Company Profile:** Huhtamaki.

**Designation: Assistant Safety Officer & Production ETP Incharge.**

**Duration: 11<sup>th</sup> July 2011 to till date.**

#### **Job Responsibilities:**

- To handle 20 M3/ Day effluent treatment plant.
  - Handing Sustainability Project of Waste water Treatment Plant ( ZLDE )
  - Copper, Nickel, Chrome, Alkaline copper all types of Plating Bath Analysis.
  - ETP Water Analysis.
  - Production Handling of Autocon project.
  - Planning of Production & Shift schedule
  - Preparation & Standardization of Volumetric Solutions, Reagents & Indicators etc.
  - D.M. WATER CHARGING.
  - Production Schedule Handling.
- Familiar with classical Q.C. & all documents monitoring.

#### **Personal Profile :**

**Name** : **Mrs. Vivek Ashok Patil**  
**Date of Birth** : 06/09/1989  
**Nationality** : Indian.  
**Religion** : Hindu – Agari (OBC)  
**Gender** : Male  
**Marital Status** : Unmarried.  
**Language Known** : Marathi, Hindi and English.

#### **Declaration :**

I hereby declared that the above written are true to the best of my knowledge and belief.

**Place:**

**Date:** / /

**(VIVEK ASHOK PATIL)**