**Career objective:**

To secure a challenging position in a reputable organization to expand my learning, knowledge and skills.

**Work experience:**

**Asahi India Glass Ltd, taloja. as a store asst., from March 2006 to Sept.2009**

* Receipt is the process of accepting all sources materials equipments parts used in the organization.
* Whatever the system of inspection in force it is the duty of the store function to see that the inspection is done before items are accepted into stock.
* Stock records are the documents which records particulars of receipts issue and balances of stock.

**Modi Hyundai ltd. Chunabhatti, as a store executive from Feb.,2010 to March 2013**

* Receiving materials after completion and verification.
* Materials are issued on a written requisition by the departments which submit to the store department.
* Allocate the space for different materials so that all materials may be easily located.
* Received and issue the materials from the DEPOS system.
* Ordering the required parts from MOBIS HYUNDAI, for maintaining the inventory.

**Presently working with Wasan Toyota Ltd. Govandi, as a Store exe., from April 2014 till date.**

* Ordering the special order parts from TKM for maintaining the inventory.
* Ordering part in EO when order form will received from service advisor .
* Ordering the required consumables from local vendors.
* Stock-taking from for physical Verification of the quantities and condition of goods it should be a continuous process to maintain adequate level of inventories.
* To keep coordination with all the departments in the interest of smooth functioning of the organization.

Date: Mahesh Chogale

Place:

**CURRICULUM VIATE**

MAHESH BALKRISHNA CHOGALE

mahesh.chogale@rediffmail.com

Mob. 8689802373/9867629477

**PRESENT ADDRESS**

Astavinayak Gruhsankul

PH-2 B7-203

Adai, New Panvel

Navi Mumbai 410206

**PERSONAL DETAILS**

**Date of Birth - 15-08-1977**

**Marital Status - Married**

**Nationality - Indian**

**Languages known - Marathi , English & Hindi**

**EDUCATIONAL QUALIFICATION**

B.COM Passed from Mumbai University

**COMPUTER SKILLS**

MS OFFICE : MS word, MS Excel & basics of computer

GCCE Eng. Typing : 40 wpm

**Hobbies** : Playing Cricket, reading books & listening to Music.

**Strength**: Confidence & Dedication