

# AJAY VITTHAL CHAVAN.

**Date of Birth :** 13th November, 1989.

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**Contact No. :** 8652655758

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## OBJECTIVE

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Looking for a good opportunity in organization providing a good working environment along with suitable opportunities of professional development.

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## PROFILE

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- Confident, time management capability.
- Team Player with a ability to make positive contribution.
- Can work efficiently in a group as well as an individual.
- A “CAN DO’ attitude and commitment to achieve goals/Objectives.
- Self motivated, hard working and goal-oriented with a high degree of flexibility, creativity and commitment.

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## PROFESSIONAL SKILLS

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### DOMAIN SKILLS

- Inventory Planning, Vendor Management, and Operational Efficiency.

### ANALYTICAL SKILLS

- Problem Solving, Data Management and Analysis, Forecasting Improvement

### TECHNICAL SKILLLS

- Plat form- Windows XP
- MS Office
- Micros

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## PROFESSIONAL EXPERIENCE

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**Current Company Name** : **Jenan Al-Bashaer LLC**  
**Designation** : Restaurant Supervisor  
**Duration** : April 2019 to March 2020.

### MAJOR RESPONSIBILITIES:

- Handling a set of team members, doing staff management with professional working behavior.
- Maintain the stocks inventory from time to time to ensure smooth operation on the floor and coordinating with team members for better supply schedules
- Stock ordering and inventory control as the requirement of restaurant time to time.
- Menu planning, Training, Identifying new ideas and better business strategies.
- Maintaining Duty Roaster and HR policies for staff members
- Developing and ensuring vendor schedules for ordering and delivery within lead time with regular follow ups with the vendors to ensure supply without delays.

### Previous Work Experience:

**Company** : **The Indus Indian Restaurant, Oman**  
**Designation** : Food and Beverage Supervisor  
**Duration** : Aug 2017 to April 2019.

**Company** : **The Sugarpine Restaurant, Nagpur**  
**Designation** : Food and Beverage Manager  
**Duration** : Mar 2016 to June 2017.

**Company** : **The Food Story Restaurant, Pune**  
**Designation** : Food and Beverage Manager  
**Duration** : July 2015 to Jan 2016.

**Company** : **The Indus Restaurant, Oman**  
**Designation** : Food and Beverage Associate  
**Duration** : Aug 2012 to June 2015.

**Company** : **ITC Grand Central, Mumbai**  
**Designation** : Food and Beverage Associate  
**Duration** : June 2010 to Jan 2012.

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**EDUCATIONAL QUALIFICATION**

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<b>Qualification</b>	<b>Board</b>	<b>Name of University</b>	<b>Year of Passing</b>	<b>% of Marks</b>
S. S. C.	Maharashtra	Mumbai University	2005	70%
H. S. C.	Pune University	Mumbai University	2007	52%
Hotel Management Graduate	Maharashtra	Mumbai University	2010	68%
PGDBA (Retail Mgmt)	Maharashtra	Mumbai University	2012	60%

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**HOBBIES**

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- Listening to Music
- Watching movies & Cricket

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**DECLARATION**

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I hereby declare that all the information stated is true on best of my knowledge and belief.

**Ajay Vitthal Chavan.**

**DATE** :

**PLACE** : Kharghar, Navi Mumbai