****

 **ATISH A. SHELKE (B.E. Mechanical)**

 **Email**: saa\_16june@yahoo.co.in

 **Mobile**: +91 9892240720

**CARRIER OBJECTIVE**: -

Seeking a growth oriented career in reputed organization and to work with maximum potential in a dynamic environment with an opportunity to enhance my professional skills with learning.

**SUMMARY**: -

I am looking for better opportunity in a field of Heavy Engineering/Fabrication. I have 15 years of work experience in core department like Production, Planning, Projects and Procurement (Outsourcing & Subcontracting) of various type of Pressure vessels for Oil & Gas, Petrochemical, Fertilizer plants project.

**EMPLOYMENT HISTORY**

|  |  |  |  |
| --- | --- | --- | --- |
| **ORGANIZATION** | **Department** | **Designation** | **Duration**  |
| SSIS ENGINEERS PVT LTD | Project Management | Manager | Sep, 2019 to Dec, 2019 |
| KILLBURN ENGG LTD, MUMBAI | Project Management | Asst. Manager | May, 2016 to Aug, 2019 |
| Procurement  | Asst. Manager |
| LARSEN & TOUBRO LTD. MUMBAI | Project Management | Asst. Manager | Aug,2006 to April, 2016 |
| Production planning | Executive |
| INDUS PROJECT LTD. | Production | Executive | Feb, 2006 to July, 2006 |
| GODREJ AND BOYCE MFG.CO.LTD | Production | Jr. Engineer | Feb,2005 to Feb, 2006 |
| CLIFFKUMAR ENGINEERING PVT.LTD | Production | Jr. Engineer | May,2004 to Feb,2005 |

**KEY SKILLS**

* Project Management, [Coordination](https://www.naukri.com/project-coordination-jobs) and [Support](https://www.naukri.com/project-support-jobs).
* Level I to IV scheduling and Data Analyses.
* Vendor Development & Management.
* Basic estimation & Negotiation
* [Cost Optimization](https://www.naukri.com/cost-optimization-jobs) and control.
* Effective resource planning and management.
* Raw material planning and Inventory management.
* Safety and Work place Management
* Good knowledge in Heavy Fabrication of ASME, TEMA and API coded Equipment’s.
* Familiar with Welding process like SAW, SMAW, GTAW, FCAW and ESSC of various materials like Alloy steel, SS, CS, Duplex, Inconel.
* Awareness of QA, QC and NDT process.

**IT SKILLS**

CCPM (concerto-Planning and monitoring tool) ,

LN BaaN ERP,

MS Project, MS Office.

**PROJECT HANDELED**

|  |  |  |  |
| --- | --- | --- | --- |
| **ORGANIZATION** | **EQUIPMENT’S** | **CLIENTS** | **JOB PROFILE** |
| L & T LTD. MUMBAI. | RG & CG BOILER | NFCL, IFFCO , RFCL, KSFL, NFL | PLANNING MANAGER |
| STEAM DRUM  |
| SECONDARY REFORMER WHB | EBIC, BURUPP, JAINFENG, TOYO , BECHTEL, TCL, KBR | PROJECT ENGG |
| HIGH PRESSURE STEAM SUPERHEATER |
| SCREW PLUG HEAT EXCHANGER | PETROFAC, PETROBRAS, CB&I, CALTEX, JACOBS | PRODUCTION ENGG |
| UREA REACTOR | NFL, GSFC , KFL, CFCL |
| UREA STRIPPER |
| MULTIWALL AMMONIA CONVERTER | MATIX,UDHE-SAFCO |
| HP & LP HEATER | NPCIL |
| KILLBURN ENGG LTD. | VAULT & PUMP ROOM COOLER | NPCIL | PROJECT MANAGER |
| NPD(Paddle Dryer) | GSFC, INDOFIL, BOSCH, GRASIM, VARDHAM FABRICS, SPECCTRUM DYES, BENZO, RAYMOND,  | PROCUREMENT & PRODUCTION MANAGER |
| EXHAUST, COMBUSTION & PURGE GAS FAN | PCBL, BKT, GHCL, CABOT, ROYAL CARBON, EPSILON,SKI CARBON,  | PROCUREMENT MANAGER |
| INDUS PROJECT LTD. | HEAT EXCHANGERS, COLUMNS, CONDENSER, API STORAGE TANKS. | ONGC, IOCL, RELIANCE IND, L&T | JR.ENGG |
| GODREJ AND BOYCE MFG.CO.LTD. | DISTILLATION COLUMNS, REACTORS, COOLING TOWERS, | PETROFAC | JR.ENGG |
| CLIFFKUMAR ENGG PVT.LTD. | SURFACE CONDENSER, DUCTS, PIPELINES, PLATFORM, TANKS | L&T, GAIL, , BPCL, HPCL, ONGC,  | JR.ENGG |

**WORK PROFILE (ROLE & RESPONSIBILITY)**

**Procurement (Outsourcing and Subcontracting)**

* Vendor Management and Development.
* Analyses and overseeing in-house manufactured or outsource the projects for an organization.
* Handed all Outsourcing process comes under Conventional Machining, Fabrication (Duct, pipeline, Structure platform, Industrials centrifugal fans, tanks, vessels) and services (heat treatment, Casting, fan balancing, surface coating, Cladding, galvanizing, Hardening, Laser cutting, Tube finning, Sand blasting, Painting, Pickling and passivation, Buffing, polishing, Dished forming).
* Collaborating with multiple teams to determine requirements for proposals and ensuring projects stay within budget and allotted timeframe.
* Prepared proposals with detail requirements and scope of work of project.
* Estimated and made detail plan to cross verify quoted price and delivery by vendor.
* Negotiated final pricing with Mutual agreement on delivery, payment schedules, terms and condition of purchase order.
* On time shipment of raw material, Approved Drawing, specification and technical procedure to vendor.
* Monitored the production and quality by self-visit with QC inspector and TPI.
* Tracked documents like QAP, WPS, Material Certificates and Test Reports.
* Cost controlled by reconciliation of project before final invoicing.
* Supported QC, Stores and accounts departments for bill clearance.

**Planning (Project and Production)**

* Planed and made Scheduled of all level to provide manufacturing estimated hours to shop.
* Streamlined Project as per manpower and resources.
* Prepared Quarterly dispatch, recovery plans and delay report.
* Conducted Weekly review meeting with various department.
* Responsible for project progress and triggering the deviation to the higher management.
* Co-ordinated with all concerned department to execute and overcome constrains in manufacturing.
* Anticipate and prepare technical documents, instruction and procedure to avoid manufacturing problems.

**Project:**

* Responsible for Managing projects through all the phases like Initiating, Planning, Executing, expediting, Monitoring, Controlling and Closing.
* Thorough knowledge of customer Product, PO, Scope of work, Major milestone and Contractual dates.
* Keeping record of all data’s like project budgeted cost, Schedule and pipelining of project in organization.
* Conducted Project Initiation meeting (PIM) & Kick of meeting (KOM).
* Fulfilling all requirements of production departments (FULL KIT).
* Review Weekly to Identify Risk and bottlenecks.
* Prepare monthly Progress reports & MIS for Top Management and client.
* Get the delay analysis with areas of concern & providing solutions.
* Preparation and approving of final Packing and Supply List from customer before dispatch.
* Closure of all Work Orders & Purchase Orders with certified No Due Certificate.

**Production:**

* Production Workload and resource management to prevent bottleneck.
* Analyzed, monitored and prioritized the productivity and quality to achieve targets/CDD.
* Co-ordination with Design, QA, PMG, Project Planning group and Welding Department to troubleshoot the production issues.
* Tracking manufacturing Scheduling and Compliance with system like ERP (BaaN) and CCPM (Critical Chain project management)
* Implemented safety measures, Discipline and Housekeeping in workshop.
* Witnessed Hydro, Pneumatics test, Heat treatments charts & quality check before offering to TPI.
* Managed performance review, appraisal, attendance, welder Qualification, Training, Medical checkup Record and update the calibration of resource.
* Update Customer approved Drawing, DCR, NCR, Work instruction, Procedure and welder list.
* Schedule routine inspection, identify and report operation and maintenance problems like break-downs and malfunctioning to prevent production delays.
* Ensured that all equipment, raw materials and supplies are readily and continuously available to carry out production processes.
* Address employee concerns and complaints in professional manner.

**EDUCATION QUALIFICATION & CERTIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Institute** | **University**  | **Year**  | **Percentage** |
| BE Mechanical  | Mod-Tech Engineering, Pune. | Abhinav Educational Foundation | 2007 | 65.27% |
| DIPLOMA In Fabrication Engineering | Fr.Agnel Polytechnic, Vashi. | MSBTE | 2004 | 76.51% |
| HSC | RF Naik, Navi Mumbai | MSB | 2000 | 47.50% |
| SSC | ICL High School, Navi Mumbai | MSB | 1998 | 58.26% |
| **Certification** | **Institute** |
| POST DIPLOMA IN MECHANICAL PROCESS EQUIPMENT DESIGN | Suvidya institute of technology, Mumbai. |
| RT - LEVEL II | Institute of Quality Management, Mumbai. |
| VT - LEVEL I | L&T, Mumbai. |

|  |  |
| --- | --- |
| **PERSONAL INFORMATION** | **MY STRENGTH** |
| Date of Birth: 16th June, 1982 | Team player and Self-motivated. |
| Language Proficiency: English, Hindi, Marathi | Effective coordination and communication |
| Marital Status: Married | Punctual, Hardworking and Sincere |
| Nationality : Indian | Problem Solving ability and positive approach. |
| Address – Sai Shradha CHS, E-301, Katrap, Behind Registration office, Badlapur-E | Flexible to Learning new system. |

I am also confident of my ability to work in a team. I hereby declare that above information is true to my knowledge.

Atish A. Shelke Date:

Place: