

Prabhakar Jagannath Deshpande

Contact details:

Omkar Arcade, Plot No. 24
B - 706
Sector 15, New Panvel (E)
Navi Mumbai.
Pincode – 410206
+919222009761/+918097535506

Email ID: pjd105@gmail.com

Mobile No:

OBJECTIVE

To utilize my stores skills and abilities in the industry that will allow me to expand upon my knowledge while being resourceful and flexible to organization.

PERSONAL SKILLS

Self-motivated person with confident approach and can prove to be a good team player with strong analytical & problem solving skills. Good communication skills to utilize my abilities to implement projects with demanding objectives and apply my knowledge to fullest of my abilities. I am dedicated, sincere and honest to myself and my job. Can manage and motivate human resources effectively. Can adjust in various working conditions and environment.

PERSONAL DETAILS

Item	Description
Name	Prabhakar Jagannath Deshpande
Age	59
Gender	Male
Date of Birth	1 st May 19556
Marital Status	Married
Nationality	Indian
Languages Known	English, Hindi, Marathi

EDUCATIONAL QUALIFICATION

- Passed **B.A. (Economics)** from **Pemraj Sarda College, Ahmednagar, Pune University.**

Prabhakar Jagannath Deshpande

WORK EXPERIENCE/EMPLOYMENT DETAILS

Working Experience (30 Years 6 Months):

- Working as Senior Executive - Excise from 1st December 2007 to 30th April 2015.
Also working as Account & HR Assistant in Rama Petrochemicals Limited, Patalganga, Rasayani.

Roles and Responsibilities:

- Maintain Excise Duty & Service Tax record
 - Maintain Attendance record
 - Maintain Leave card
 - Payroll
 - Handling cash
 - Payment of bills
 - Preparing daily, weekly & monthly Cash Report
- Worked as Senior Executive - Stores, Excise, Dispatch from 19th November 1990 to 29th November 2007 in Kores India Limited (Specialty chemicals Division), Roha, Raigad.

Roles and Responsibilities:

- Stores inward & outward
- Material issues
- Store keeping
- Chemical Material handling
- Inventory controlling
- Maintaining maximum - minimum stock level
- Record keeping
- Local purchasing
- Preparing Excise document
- Preparing Excise Challan & Tax Invoice
- Maintaining RG 23A - Part I & Part II, RG 23C - Part I & Part II, RG I
- Export excisable goods ARE I, CT I, CT III
- Dispatch material as per requirement
- Handling SAP System Material Management (M M)

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- Worked as Sr. clerk From 9th September 1984 to 18 November 1990 in Rathi Industrial Equipment Company, Roha, Raigad.

Roles and Responsibilities:

- Material issue & receipt using FIFO method
- Goods packing
- Maintaining Stock Level
- Indenting.

Place: NEW PANVEL, NAVI MUMBAI.

Signature:

DATE:-