

CURRICULUM VITAE

Prachi Kamalakar Mumbaikar

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Personal Information

Date Of Birth: 13rd April, 1991
Sex: Female
Nationality: Indian
Status: Single
Interests: Dancing, Painting, Listening Music
Languages Known: English, Hindi and Marathi
“Reference Will Be Available On Requests”

Educational Qualifications

Sr. No.	Course	University/Board	Percentage	Year Of Passing
1	Advance Diploma In Industrial Safety	Maharashtra State Board Of Technical Education	66.46%	2016
2	M.Sc .[Environmental Science]	Mumbai University	72%	2013
3	T.Y. B.Sc. Biotechnology	Mumbai University	60.37%	2011
4	H.S.C	Maharashtra State Board	57.50%	2008
5	S.SC	Maharashtra State Board	58.40%	2006

Objective

As an environmentalist to excel efficiently in the field of **Environment** contributing positively and significantly towards any organization I work.

Skill Set: My entire academic and professional experience has provided me with skill set covering the following areas:

- **Industrial Safety**
- **Social Economics**
- **Solid Waste Management**
- **Environmental Clearance**
- **Environmental Impact Assessment**
- **Software Knowledge**

Work Experience

➤ **Environmental Officer:**

1. The Orchid Hotel - Mumbai, Maharashtra (July 2017 to Present) -

- Check whether the eco-practices are being observed properly across all department of the hotel.
- Internal audits to departments to keep a check on whether literature regarding Ecotel practices.
- Four bin audits to check if waste is properly segregated into different coloured and labelled bins.
- Carry out environmental activities regularly and involve the staff, guest, community, etc. to spread the message regarding environmental awareness.
- Update SOP's of eco-practices.
- Conduct meeting along with Green Team members on a timely basis to discuss the environmental issues from global to local level; plan activities to mitigate these issues.
- Carry out audits in all kitchens to check proper hygiene standards are followed or not.
- Prepare an Ecotel booklet providing all the information which we practice at The Orchid to encourage guests to practice these at home as well.
- Look over the maintainence and beatification of five gardens across Mumbai.
- Keep a check on the vermicompost setup.
- An ecotel induction is carried out for the new joiners, where they are educated and informed about our activities as an ecotel.
- Organizing School and College visits to our ecotel premises and educating them about our hotel. Students of various qualification levels carry out along with NGO's as per a part to enhance our surrounding and community.
- Articles and stories in context to technical information about ecotel practices are \ looked upon and provided.

➤ **Environmental Officer as Freelancer:**

1. Pinwheel Studio - Mumbai, Maharashtra (February 2017 to July 2017) -

- Environmental Clearance
- High rise clearance
- Solid Waste Management
- Social Impact Assessment
- Pre-Feasibility Reports
- Landscape planning.

➤ **Environmental Scientist**

2. Building Environment (I) Pvt. Ltd. - Navi Mumbai, Maharashtra (May 2013 to December 2016) -

- Baseline data collection required for Environmental clearance projects
- Preparation of Environmental clearance reports.
- Preparation of presentation to SEAC, SEIAA.
- Preparation of Disaster Management Plan
- Preparation and Submission of Consent to establishment & operate, six monthly compliance reports to regulatory authorities.
- Assisting and self-handling of noise monitoring
- Working as an Assistant Functional Area Expert for Noise and Vibration and Solid Waste Management for NABET accreditation.
- Solid waste survey of a Hotel and a mall and prepared the bench marking report for a SWM project for a high end establishment including mall, hotels, Township.

I.T Skills

- Certificate course in MSCIT in 2008.
- Certificate course in Computer Fundamentals and MS Office applications and internet.
- Certificate course in AutoCAD software in 2013.

Extra-Curricular activities

- Organizing and volunteering for "**Entorno**" 2011-12, SIES College, Nerul, Navi Mumbai.
- Certificate course in office assistant.
- Certificate course in soft skills for baseline staff in service sector.

Salient Personality Traits

- Confident and adaptable to changing environments.
- Dedicated towards work.
- Work effectively in team and an individual.
- Efficient and reliable.
- Able to handle multiple tasks simultaneously.
- Good communication skills.

Declaration

I, hereby declare that the information furnished above is true to the best of my knowledge and belief.



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