

# CURRICULUM VITAE

## Shweta Kolhapure

R-4 / F-128 / COSMO CHS,  
Near St. Joseph High School,  
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### OBJECTIVE

To secure a challenging position where I can effectively contribute my skills as professional by possessing competent technical and managerial skills and contribute for organisational goals.

### PERSONAL INFORMATION

- **Date of Birth:** May, 01, 1992
- **Sex:** Female
- **Place of Birth:** Maharashtra
- **Citizenship:** India

### ACADEMIC PROFILE

| Degree | University / Board          | Institution                                     | Year of Passing | Specialisation | Percentage |
|--------|-----------------------------|---|-----------------|----------------|------------|
| LL.B   | Mumbai University           | St. Wilfred College of Law Panvel               | 2018            | NA             | 52%        |
| M.B.A. | Shivaji University Kolhapur | Ch. Shahu Inst. Of Business & Research (CSIBER) | 2015            | HR-Marketing   | 58%        |
| B.A.   | Mumbai University           | K. J. Somaya College, Mumbai                    | 2013            | Sociology      | 58%        |
| H.S.C. | Mumbai Board                | K. J. Somaya College, Mumbai                    | 2010            | Arts           | 44%        |
| S.S.C. | Mumbai Board                | Saraswati Vidhya Mandir, Mumbai                 | 2008            | General        | 52%        |

### SUMMER INTERNSHIP

|                     |                                |
|---------------------|--------------------------------|
| Name of the Company | Export Import Bank Of India    |
| Project Title       | HR Audit                       |
| Duration            | 2nd May 2014 to 30th June 2014 |
| Specialisation      | HR                             |

## WORK EXPERIENCE

- **Lion Pillar consultancy (3 Months)**  
Worked as HR Executive
- **Save the Children India (18 Months)**  
Worked as Placement Coordinator

## SKILL SETS

|                             |  |
|-----------------------------|--|
| <b>Strengths and Skills</b> | Focused and result oriented, Willingness to learn, Accept challenges, Positive attitude. |
| <b>Computer Skills</b>      | MS Office  |
| <b>Soft Skills</b>          | Leadership, Communication, Teamwork, Team building, Observation skills.                  |

## EXTRACURRICULAR ACTIVITIES

- Participated in Seminars at College level.
- Participated in sports and cultural activities.

## LANGUAGE KNOWN

- English, Marathi, Hindi

## DECLARATION

I hereby declare that all above information is true to best of my knowledge and belief.

Shweta Kolhapure

Date:

Place: Mumbai