**CURRICULAM VITAE**

**ASHOK SURESH GAIKAR**

**Address:**

At. Karnjade Gaon, Panvel,

Navi Mumbai - 410 206

Mob. 8097538881

**Email:** gaikarashok@gmail.com Date: /07/2018

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**PROFESSIONAL OBJECTIVE:**

To obtain a changing position in your company by acquiring the post of Accounts Dept. Using my excellent knowledge , communication and leadership skills.

**Work Experience:**

**Presently working with PINK Wrapper ( Authorized Distributor of Fleetguard Filter Pvt.Ltd. In Raigad District)**

At: Kohinoor Indl. Complex, Plot No. J-7 to –J-9, M.I.D.C., Taloja, Navi Mumbai – 410 208.

 **Designation:** Accounts Manager

 **Duration:**  From 03rd June.2017 to Till to Date

 **Current CTC:** INR. 3.15 L. P.A.

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**Company Name : WINGET CONSTRUCTION EQUIPMENT PVT.LTD.**

**Designation :** Accounts Asst.

 **Duration :** 22nd April to 20th 31st May 2017

**Company Name : ANAND MOULD STEELS PVT.LTD.**

**Designation :** Accounts Asst.

 **Duration :** 16th Dec. 2010 to 20th April.2013

**Company Name : LOHA ISPAAT LTD. (KHOPOLI)**

**Designation :** Excise Asst.

**Duration :** 1ST April 2010 to 08Th Dec 2010

**Company Name : Auto Parts Distributing India Pvt. Ltd.**

**Designation :** Accounts Asst.

 **Duration :** 5th May 2008 to 31st March 2010

**JOB DESCRIPTION: -**

* Salary related all functions make in time to time
* Handle Sales & Purchase related activities.
* Maintain Debtors & Creditors Control  & also handle petty cash
* Responsible for Monthly Statutory working with timely payment deposits like ESIC, EPF, TDS, Service Tax(RCM), Excise, Sale Tax and GST.

**EDUCATIONAL QUALIFICATION:**

* **T.Y.B.Com** From **Mumbai University** in March 2008 Pass out [MPASC College,Panvel]

 **Certification / Diploma:**

 **1) GDC&A EXAM PASS OUT FROM 2009**

 **2) Complete Business Accountant:** IIJT Finance, Vashi.

* **Advanced Accounting.**
* **Financial Accounting Packages:-**
	+ **Tally ERP 9**
	+ **Udyog software.**
* **Taxation.**

**LANGUAGES KNOWN:**

* **To Speak** **:** English, Hindi & Marathi.
* **To Read & Write** **:** English, Hindi & Marathi.

**PERSONAL PROFILE:**

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| * **Name :** Ashok Suresh Gaikar.
* **Father’s name** **:** Suresh Rambhau Gaikar.
* **Date of birth :** 2nd May 1984.
* **Sex :** Male.
* **Marital Status :** Married.
* **Nationality :** Indian.
* **Contact Address :** At. Karnjade Gaon,Panvel,

  Pin code – 410 206  *I,* ***Ashok Suresh Gaikar*** *hereby declare that the information furnished above is true to best of my knowledge. I understand that I am liable to be disqualified at any stage if the information given is found to be incorrect.*  **(Ashok S. Gaikar)** |
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